

Local No. 22

PHILADELPHIA FIREFIGHTERS AND PARAMEDICS UNION

International Association of Firefighters 415 N. 5th Street, Philadelphia, PA 19123 AFFILIATED WITH

DELAWARE VALLEY MARITIME TRADE COUNCIL • PENNSYLVANIA AFL-CIO

Brothers and Sisters,

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TRUSTEE EMERITUS F. MICHAEL KANE JERRY KOTS Please be advised, it is https://example.com/highly-recommended that the offices of Local 22 be open to phone calls only at this time. These are challenging times for not only our members of Local 22, but our staff here at the hall and our Health Plan offices as well.

As you are aware, reducing the spread of COVID-19 is a responsibility we all share and must do our part. To that end, I want you to know that the safety and health of our members and our employees is our number one concern.

As most of you know from meetings with your supervisors, Departmental Unit Notes, General Memos, and updates from the Center for Disease Control (CDC), although today our offices are open, it is <u>Highly Recommended that if you need to come to the hall to please call first</u>; in order to reduce the number of people we all come into close contact with throughout the day.

Over the course of the next few days, we will keep our offices open, while keeping a close eye out for a possible shutdown. If/when that occurs, we will continue our work remotely (all decisions on office closures/reduced staff in the office apply to both the Union side and Health Plan).

If we close, those who can work remotely will telework and will participate in the basic functions of this office. All calls will be answered during normal business hours, as well as addressing all concerns, and forwarding them to the appropriate people.

For all Local 22 events, Union meetings, parties/events at the hall, and so on, we will be cancelling/postponing all events until gathering restrictions are reduced or terminated by the CDC.

If you have any questions or concerns, please call the hall, or an executive board member.

Stay safe,

Michael P. Bresnan Mike Bresnan, President